

MAIN FACS “TIPS & TECHNIQUES”

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IMPORTANT: This issue contains important operating information for all users of RSTARS and ADPICS. Please distribute promptly.

In this issue:

- **REVISED - MAIN FACS SOFTWARE MODIFICATION – BATCH CYCLE**

REVISED - MAIN FACS SOFTWARE MODIFICATION – BATCH CYCLE

The following modification will be available on Wednesday, November 1, 2006:

MAIN FACS has made a modification to ensure that utility vendors that receive EFT payments from the State get the correct invoice number data that they need from their banks. This modification will ensure that the vendors can apply the payments accurately and efficiently so no Late Payment Charges are applied to the next month's invoice.

When non-electronic vouchers to utility vendors are created, users should enter only the *Account Number* in the Voucher Description field on the Direct Voucher Header entry (PCHL1800) screen. When electronic vouchers to utility vendors are created, users should not modify the Voucher Description field.